EASTERN SCHOLAR HOUSE PROGRAM
CHECKLIST FOR APPLICATION APPOINTMENT

The following items will be required at the time of the scheduled interview.

THE INTERVIEW WILL NOT BE CONDUCTED WITHOUT THESE ITEMS:

☐ Birth Certificates for every household member or verification of Citizenship status

☐ Verification of Social Security Numbers for all household members: SS Cards or other government issued documents that indicates the SS numbers

☐ Picture ID’s for adult household members

☐ Correct addresses and phone numbers of current and previous landlords

☐ Correct addresses and phone numbers of current and previous employers

☐ Last six weeks of pay stubs if currently working

☐ Acceptance letter or class schedule from partnering post-secondary institution showing cumulative GPA

☐ K-TAP/TANF/SNAP Award Letters for current year if applicable

☐ Medical Assistance Cards for children (if applicable)

☐ Proof/amount of child support received in previous and current year

☐ Proof of all assets if over $5,000. Assets include, but are not limited to checking accounts, savings accounts (including IRA’s, Keoghs, certificates of deposit, mutual funds, stocks, bonds, treasury bills, real estate, trusts, whole life insurance, etc.).

1.4.18 Version